

# 2025-2026

## Auxiliary President Circle of Champions

### **“VFW Auxiliary” Criteria**

#### **The following criteria MUST be met to qualify for the Circle of Champions**

(Use this form as a checklist to help you ensure all criteria is met)

The Program Advisor along with Department Membership Chairman, the Department Treasurer and the Department Secretary will be tracking this information.

- ✓ VFW Auxiliary **must be** 100% +3 in Membership by April 15, 2026.
- ✓ Within thirty (30) days after assuming the duties of Auxiliary President, submit to the Post Commander of the VFW, the last quarterly audit, membership status report and such additional records as may be required by the Liaison Committee. (See Article VIII, Section 810)
- ✓ Auxiliary President and Treasurer bonded by August 31, 2025 (*VFW Auxiliary By-Laws; Sec. 813B- Auxiliary Treasurer, page 81*)
- ✓ **Must** show proof of 990 filing to the District President no later than Nov. 15, 2025
- ✓ All Auxiliary Officers **must** have dues paid and received at National by **December 1, 2025**. (*VFW Aux. By-Laws; Sec. 104, Page 15*)
- ✓ Auxiliary quarterly audits must be received by the Dept. Treasurer no later than the due dates as outlined in the National VFW Auxiliary By-Laws; Sec. 814-Trustee.
- ✓ Your Auxiliary **must** donate to the Health & Happiness fund in the amount equal to **\$.25** per member (based on June 30, 2024, Auxiliary membership) and paid to the VFW Auxiliary National Headquarters by November 30, 2024 (*VFW Auxiliary National By-Laws; Yellow pages; page 18*)
- ✓ Your Auxiliary **must** donate to the Hospital Pledge fund in the amount equal to **\$.25** per member (based on June 30, 2025, Auxiliary membership) and paid to Department Treasurer by April 15, 2026.
- ✓ Your Auxiliary **must** pay a minimum of **\$25.00** donation to National President Lois Callahan's Special Project "VFW National Auxiliary Continuing Education Scholarships" by April 15, 2026. (*This **must** be sent to VFW National VFW Auxiliary National Headquarters, 406 W. 34<sup>th</sup> Street, 9<sup>th</sup> Floor, Kansas City, MO 64111.*)
- ✓ Your Auxiliary **must** donate to the Disaster Relief Fund in the amount equal to **\$.25** per member (based on the June 30, 2025, auxiliary membership) and paid to the Department Treasurer by April 15, 2026
- ✓ Auxiliary **must be reported** in the following programs by April 15, 2026: **Americanism, Veterans & Family Support, Legislative and Hospital.**
- ✓ An Auxiliary Officer **must** attend all properly called **District** Convention, District Regular and Special Business meetings, and District School of Instruction (*VFW Auxiliary National By-Laws Section 810A as amended at the 108<sup>th</sup> National Convention on 8/3/2021*).

**2025-2026**  
**Circle of Champions**  
**VFW AUXILIARY**  
**YEAR END REPORT**

**NAME:** \_\_\_\_\_

**AUXILIARY #:** \_\_\_\_\_ **DISTRICT #:** \_\_\_\_\_

**Must be received by Department President no later than April 20, 2026**  
**to be eligible for Circle of Champions**

(Use additional paper if needed)

**Send To:**

Mike Yates  
VFW Department of Florida Auxiliary President  
1620 W. Evergreen Drive  
Citrus Springs, FL. 34434  
[Brusdtwice1@gmail.com](mailto:Brusdtwice1@gmail.com)

1. How did you, as the Auxiliary President, communicate with the VFW Auxiliary members outside of your meeting? (Examples: Newsletter, e-newsletter, email, mail, website, phone call, social media) Describe in detail:

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2. Did you, as Auxiliary President, attend the Department School of Instruction? (If no, **why** & did any Auxiliary officer attend in your place? ) \_\_\_\_\_

List the names of **all** Auxiliary Officers that attended. \_\_\_\_\_

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3. Describe how you, as Auxiliary President and your Officers, mentor new members. Describe in detail: \_\_\_\_\_

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**2025-2026**  
**Circle of Champions**

4. How did you, as Auxiliary President, communicate information from Department and District Meetings to the VFW Auxiliary? *(If you did not attend, did your representative give a report?)*

Give a brief explanation. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Did you, as Auxiliary President, appoint Program Chairmen for each of the VFW Auxiliary programs? *(If not why):*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Did your Auxiliary Chairmen use the Department Chairmen's 'Monthly Promotions' available on the Department website ([www.vfwauxflorida.org](http://www.vfwauxflorida.org)) to promote the programs?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Did your auxiliary report in the required programs (**Americanism, Veterans & Family Support, Legislation and Hospital**)? If not, please explain why?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Did your Auxiliary promote the Department Presidents Special Project? Describe:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Did you, as Auxiliary President, attend the Department Fall Conference and Mid-Winter Conference? If not, explain why & what officer attended in your absence?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# 2025-2026

## Circle of Champions

10. Did you or others from your Auxiliary attend District meeting and or District events?  
How many did you or a representative attend and what did you attend (meeting/event).

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11. Did you, as Auxiliary President, use the "Building on the Foundation" training guidebook or any other resources found on the National or Department websites? Please explain.

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12. Did you find that any of the resources used help to strengthen your Auxiliary? What besides the Healthy Questionnaire did you do as an Auxiliary President to strengthen the Health and well-being of your auxiliary. Explain how

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13. Did you, as Auxiliary President, attend a training session on Organization Knowledge (e.g., Bylaws, Ritual and Booklet of Instructions) at a Department meeting? Date attended? (If not, why & who attended in your absence)

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***Note: the Department President will consider personal observations, or other Department Official Representatives' observations, and/or any communications received from other members regarding the performance and/or leadership of the Auxiliary President, in determining the Circle of Champion results.***